



Republic of the Philippines

## Department of Education

REGION IV- A CALABARZON

CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

06 April 2026

DIVISION MEMORANDUM

No. 232 s. 2026

### RECONSTITUTION OF DIVISION GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. With reference to **DepEd Order No. 32 s. 2017** titled **Gender Responsive Basic Education Policy**, this Office announces the reconstitution of the Division Gender and Development Focal Point System (GFPS) for FY 2026.

2. The functions of the GAD Focal/ Point Persons based on **DepEd Order No.27, s. 2013–Guidelines and Procedures on the Establishment of DepEd Gender and Development Focal Point System at the Regions, Division and School Levels** are as follows:

- a. lead in the gender mainstreaming in policies, plans and programs projects and activities (PPAs) and in the assessment of gender-responsiveness of systems, structures, policies, procedures and programs based on priority thrusts, needs and concerns of DepEd for its stakeholders, particularly students, teachers employees;
- b. analyze programs and projects using the Harmonized GAD Guidelines for Programs and Projects to determine their gender sensitivity;
- c. recommend formulation/revision of policies in advancing women's status and child protection;
- d. lead in the review and updating of sex-disaggregated data for GAD database to serve as basis in performance-based gender responsive planning;
- e. implement advocacy activities, including the development of information, education and communication materials to ensure consciousness-building and generating support for GAD;
- f. identify gender issues arising from gender analysis and audit to serve as basis for determining PPAs in the GAD Plan;



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- g. prepare GAD plans and budgets and accomplishment reports and ensure their timely submission to the Central Office (CO) GAD Focal Point Person;
  - h. ensure the effective and efficient implementation of the GAD Plan and PPAs and the judicious utilization of the GAD budget;
  - i. recommend awards, recognition and other incentives (including performance-based bonus (PBB) to outstanding institutional GAD programs, activities And projects for GAD Focal Point members and other personnel/teachers;
  - j. build and strengthen partnership with all GAD Focal Point Persons in the Department, the Philippine Commission on Women (PCW), National Economic and Development Authority (NEDA), Department of Budget and Management (DBM), GAD-non- government organizations (NGOs) and other partners; and
  - k. coordinate GAD efforts of all offices/units.
3. Schools shall also establish their own GFPS composed of the following: GFPS Head or Chairperson, Technical Working Group Members and Secretariat.
  4. Attached is **Enclosure 1**: Reconstituted Division Gender and Development Focal Point System.
  5. Schools shall submit the scanned copy of the composition of their GFPS through this link: <https://tinyurl.com/2026-GFPS> until **April 30, 2026**.
  6. For clarification, you may contact La Trisha R. Dalit, EPS II/Division GAD Focal at [latrisha.dalit@deped.gov.ph](mailto:latrisha.dalit@deped.gov.ph).
  7. Immediate dissemination and compliance of this Memorandum is desire

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent

Encl.: As stated  
Reference: DepEd Order No. 32 s. 2017  
To be indicated in the Perpetual Index  
under the following subjects:

GENDER  
DEVELOPMENT

SGOD- reconstitution of division gender and development focal point system(gfps)  
SGOM4R2R-004578/April 06, 2026

Enclosure 1 – Reconstituted Division Gad Focal Point System

<b>Name</b>	<b>Designation in the GFPS</b>	<b>Position</b>
Celedonio B. Balderas Jr.	Chairperson	Schools Division Superintendent
Herbert D. Perez	Head, Technical Working Group	Assistant Schools Division Superintendent
La Trisha R. Dalit	GAD Coordinator	Education Program Specialist II
Imelda C. Raymundo	Member	Chief Education Supervisor - SGOD
Edwin R. Rodriguez	Member	Chief Education Supervisor -CID
Agnes M. Luzadas	Member	Accountant III
Benjamin A. Millares	Member	Budget Officer III
Conrado C. Gabarda	Member	Administrative Officer V
Marife R. Lagar	Member	Planning Officer III
John Cavin S. Rodil	Secretariat Head	Senior Education Program Specialist -HRD
Montano L. Agudilla Jr.	Monitoring and Evaluation	Senior Education Program Specialist